

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting April 7, 2005**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, April 7, 2005 at 7:03 p.m. in the Penn Township Municipal Building located at 12 Clifford Road, Selinsgrove, PA. Chairman Neal Smith presiding.

### ***MEMBERS PRESENT:***

Chairman Neal Smith, Vice-Chairman Darwin Swope (arrived at 7:12 p.m.), Secretary Gregory Aungst and Assistant Secretary/Treasurer Thomas Ferry

***Member(s) Absent:*** Treasurer Timothy Laubscher

### ***OTHERS PRESENT:***

Solicitor Edward Mihalik, Jr. Esq., Administrative Secretary Susan Seebold and PTMA Operator Scott Sharp (arrived at 7:55 p.m.)

### ***VISITORS PRESENT:***

*No Visitors Present*

### ***MINUTES:***

The Authority members reviewed the minutes of the March 3, 2005 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the March 3, 2005 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***PUBLIC COMMENT:***

*No one present to be heard.*

### ***BOOSTER PUMPING STATION PROJECT:***

Chairman Neal Smith reported that the construction of the PTMA Booster Pumping Station is scheduled to begin in mid to late April. Chairman Smith further reported that the Borough of Selinsgrove Zoning Permit has been approved and the Central Keystone Council of Government Building Permit has been submitted for approval.

### ***SELINGSGROVE STATE CENTER WATER SYSTEM:***

Chairman Neal Smith reported that a meeting concerning the Selinsgrove State Center Water System has been scheduled for Wednesday, April 27, 2005 at 1:00 p.m. at the State Center. Chairman Smith further reported that according to Rep. Fairchild's office Penn Township Municipal Authority, along with the Snyder County Commissioners and Selinsgrove State Center Employees and Board members have been invited to attend.

### ***PTMA/SMA WATER SYSTEM CONSOLIDATION:***

The PTMA/SMA Water System Consolidation discussion was tabled until PTMA and the Selinsgrove State Center conclude their analysis of PTMA supplying water to the State Center.

### ***SALEM MANOR MOBILE HOME PARK WATER SYSTEM:***

Chairman Neal Smith reported that the Authority has not received a response from Mr. Fred Madeira, owner of the Salem Manor Mobile Home Park, concerning the proposed water main extension agreement and Deed of Water Rights. Further discussion was tabled until the owner of the Salem Mobile Home Park contacts PTMA.

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### ***ACT 57 OF 2003 CAPITAL CHARGES STUDIES:***

The Authority members reviewed Engineer Kevin Shannon's report concerning the Act 57 of 2003 Capital Charges Studies. After a brief discussion, Chairman Neal Smith motioned to authorize Gannett Fleming, Inc. to proceed with the revisions to the Act 57 of 2003 Capital Charges Studies as discussed, including the addition of the \$15,000 water consolidation grant into the calculation of the aforementioned study. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***ALLEY "A" SEWER MAIN EXTENSION:***

Chairman Neal Smith reported that he has nothing new on the Alley "A" sewer main extension project. Further discussion concerning the aforementioned project was tabled until Fairchild Brothers, Inc. starts construction.

*(Vice-Chairman Darwin Swope joined the meeting at 7:12 p.m.)*

### ***CHAIRMAN'S REPORT:***

#### ***Salem Glenn Pump Station:***

Chairman Neal Smith reported that he has been in contact with Cap Associates concerning the Salem Glenn Pump Station's on-going problem with sewer pump #1. Chairman Smith further reported that Cap Associates plans to submit a quote in the near future.

#### ***PTMA Manhole Repair:***

Chairman Neal Smith reported that a manhole on Woodlynn Drive and a manhole on Grayson View Court were recently hit by snow plows and will need to be repaired prior to the next snow event.

#### ***Salem Manor Mobile Home Park Sewer Repairs:***

The Authority members reviewed Inspector Pete DeWire's report concerning several sewer line repairs that have been recently completed at the Salem Manor Mobile Home Park.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Upon review of the Northumberland National Bank (NNB) Municipal / School District Checking Account terms and interest rates, Vice-Chairman Darwin Swope motioned to merge the PTMA Sewer Fund NNB Governmental checking account #0011083301 and PTMA Water Fund NNB Governmental checking account #0011263101 into NNB Municipal / School District Checking Accounts. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved. It shall be noted that the account numbers on both water and sewer accounts will remain the same.

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

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*Chairman Neal Smith called an executive session at 7:53 p.m. The Penn Township Municipal Authority April 7, 2005 meeting was reconvened at 8:32 p.m. with no action taken based on the executive session.*

*(PTMA Operator Scott Sharp joined the meeting at 7:55 p.m.)*

### ***CORRESPONDENCE:***

#### ***Fire Hydrant Safety Notice – ASP Services, Inc.:***

The Authority members reviewed a fax from Mark Johnson of ASP Services, Inc. concerning a fire hydrant safety notice he received for the PTMA fire hydrant located on ASP Service's property. After a brief discussion, the Authority office was directed to notify Mr. Johnson that PTMA will have the aforementioned fire hydrant repaired. The Authority office was further directed to contact L/B Water Service, Inc. to verify if any other PTMA fire hydrants are a part of the safety notice repairs. The Authority office was also directed to notify American Flow Control that PTMA owns the aforementioned fire hydrant and instruct American Flow Control to send the repair kit to PTMA.

### ***ADJOURNMENT:***

With no further business to discuss Vice-Chairman Darwin Swope motioned to adjourn the April 7, 2005 PTMA meeting at 8:48 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***